



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

1 June 2017

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors D Bell, E Bell, J Blakey, L Brown, J Chaplow,
K Corrigan, S Dunn, D Freeman, D Hall, A Hopgood,
L Hovvels, B Kellett, C Marshall, E Mavin, L Mavin,
M McKeon, R Ormerod, E Scott, M Simmons, A Simpson,
D Stoker, P Taylor, F Tinsley, J Turnbull, M Wilkes and
M Wilson).

Dear Sir/Madam

I hereby summon you to attend the **ANNUAL MEETING** of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** to be held in the Main Hall, Town Hall, Durham, on Friday 9 June 2017 at 3.00 pm.

BUSINESS

1. Prayers
2. Apologies for Absence
3. Recording of Proceedings
4. Election of Mayor
5. Appointment of Deputy Mayor

Note: The newly elected Mayor and Deputy Mayor will retire to the Robing Room and the meeting will adjourn for 5 minutes.

6. The newly elected Mayor to receive the Seal and make the Declaration of Acceptance of Office of Mayor
7. Mayor's Acceptance Speech

8. Mayor to call on Retiring Mayor/Consort to receive the Past Mayor/Consort Jewels
9. Address by the Retiring Mayor
10. Vote of thanks to Retiring Mayor and Deputy Mayor
11. Mayor to call on Retiring Deputy Mayor/Consort to receive the Past Deputy Mayor/Consort Jewels
12. Address by Dr Bill Moir, Past Deputy Mayor
13. Minutes of the meeting held on 22 March 2017 (Pages 3 - 4)
14. Declarations of interest, if any
15. Mayor's Announcements
16. Presentation of Mayoral Service Medal
17. Retirement of Mr F Grant, member of the Bodyguard
18. Appointment of the following Officers:-
 - Pant Master
(Miss S Spence)
 - Billet Master
(Chief Superintendent Kerrin Wilson, Durham Constabulary)
 - Macebearer
(Mr D Baker)
 - Swordbearer
(Mr S Lincoln)
 - Deputy Bearer
(Mr F Bilton)
 - Assistant Bearer
(Mr D Watson)
 - Honorary Judicial Recorder
(His Honour Judge Christopher Prince)
 - Recorder
(Mrs C Pattinson)
 - Mayor's Chaplain
(The Dean of Durham)
19. Meetings of the Charter Trustees for the City of Durham - Report of the Clerk to the Charter Trustees (Pages 5 - 6)
20. Any other business

Yours faithfully
Clerk

- Note:**
- (i) Members are requested to be seated by 2.50 pm.
 - (ii) At the end of the Meeting and following photographs, refreshments will be served in the Lantern Room and Burlison Gallery.
 - (iii) Robes are available in the Council Chamber.